



2018-2019 Theme: "Gathering Witnesses for Jesus Christ"

X= present; Abs = absent; Exc = Excused; Dupl = Duplicate

Parishes	Pastor		Parish Rep	
Holy Name	Fr. Thorn	Exc	Bernie Ford	X
Resurrection	Msgr. Pierce	Exc	Steve Opatik	X
St. Anne	Fr. Lindner	X	Jeni Seidel	X
St. Mark	Fr. Slowiak	Exc	Rick Svennes	Dupl
St. Matthew	Fr. Thorn	Dupl	Vacant	
St. Michael	Msgr. Pierce	Dupl	Margee McCarty	
St. Therese			Lori Manteufel	X
St. Mary	Msgr. Diermeier	X		
St. Paul	Fr. Don Meuret	X		
NCMS/HS Chaplain/ Assoc Pastor	Fr. Peter Kieffer	X		

Committees			Ex-officio	
Commission Chair	Rick Svennes	X	Mike Martin, President	X
Finance Chair	Mike Vesel		Sarah Keene, Dir. Of Adv.	X
Advancement Chair	Paul David		T. Reichenbacher, Diocese	Exc
Athletics Chair	Mike Nowinsky			

Guests			Support	
Tina Meyer	X		J. St. Clair, Controller	X
Terry Vechinski			M. King, Admin Asst	X
Dan Sullivan			J Goodwin, HR Manager	Exc
Ann McManus	X			
Amy Faust	X			
Amy Mettlach	X			
Jacci Lepak	X			

5:30-6:00 Social Gathering Time

- 6:00-6:03
- I. Opening Prayer (Msgr. Diermeier)
 - II. Opening Statements
 - A. Introductions for the new people attending
 - B. During future Education Commission meeting it is the consensus of the group that we would like to discuss topics and provide feedback on those topics. If anyone has a topic for discussion please email Rick Svennes. Topics will be considered for placement on future agendas.

- C. Because of cost and disruption the interior of the Gathering Space, we were unable to facilitate tele-conferencing. If we would like to conference in the future another venue will have to be chosen.

6:05-6:06

III. Approval of June 2018 minutes

- A. Section B. 1. B Quick Claim should be “quitclaim”
- B. Section B. 1. A. *Change REC- Rudolph “Environmental” Center, not “Educational”
- C. Recap of the June minutes reference of March’s statement of ownership discussion.
- D. Recap discussion and introduction of REC
 - 1. Several activities planned to interact with the public and NCS schools
 - 2. A site of several scout projects

6:06-6:30

IV. Strategic Planning

- A. Overview of history of Strategic planning with Partners in Mission (PIM).
- B. SAVE THE DATE notices being sent this week to those:
 - 1. Involved with the domains (see reference chart at the end of this report)
 - 2. Pastoral and lay people
 - a. If there are any parishoners who would like to attend please forward their name and contact information to Mike Martin or Rick Svennes
- C. Timeline (Key Milestones):
 - 1. **9/28** - Domain Narratives aligned (right now domain narratives are being updated to reflect changes that have already taken place since planning has started. From those revisions the Steering Committee (all the domain chairs) will write a draft report.
 - 2. **10/19** - Steering Committee Report (All domain chairs) approved and Weekend retreat invitations formally sent
 - 3. **11/2** - Steering Committee report & S.W.O.T. (Strengths, Weaknesses, Opportunities and Threats) emailed to confirmed attendees
 - 4. **11/16** - Each participant completes SWOT anaylysis and 3 top issues per domain
- D. **Weekend retreat – December 14-15th, 2018**
 - 1. People who attend the retreat will examine the Steering Committee Report and compile the top priorities Newman needs to see improvement, come up with action items to facilitate the needs
 - 2. To maximize involvement, Rick or Mike are available to go Parishes to connect more with key leaders in the Parish to inform and take feedback to the domains

6:25-6:40

V. Commission Reports

- A. President’s Report Highlights
 - 1. High Rate of Hiring over the summer has hindered some of the additional training of the HR Manager. Reasons for high rate of hiring
 - a. More jobs available at a higher rate of pay
 - b. More retirements
 - 2. Food service coordinator just hired
 - 3. PIM being used to Principal position. Pastor indicated that he would like it to be an agenda item at the next Pastor’s meeting to discuss the position.
 - 4. Intro Amy Mettlach and review of her handout
 - 5. Distance learning implemented and currently has 25 students. We are looking forward to broadcasting out these sessions in the spring.

6. Overview of improvements in campuses are being offset by specific donations
- B. Enrollment Report
1. Left side of the report gives a snapshot of our numbers for the year 17-18 as of February 2018
 2. Right side of the report reflects the best guess, based on the February 2018 enrollment numbers that will be the enrollment numbers for 3rd Friday count that takes place in September.
 3. Middle is as of the 3rd Friday in September of current year
 - a. Unexpected increase at St. Mark from St. Paul for this year
 - b. Non-expected International students
 - c. Overview of the last 30 years shows a continual decline in enrollment, and while the current years numbers have shown improvement over previous years, the rate of decline is still unacceptable. We are showing strides enrollment including:
 1. WPCP enrollment is up
 - i. K-8 has 88 students
 - ii. 9-12 25 students
 2. 6th Grade is at 60 students;
 3. Big 5th grade class.
 - i. 10-12 New families from John Muir due to overcrowding and social issues
 - ii. Wonderful reputation of Middle School Teachers
 4. Revitalizing curriculum at HS and strategic planning initiatives hoping to bump enrollment
 5. Discussion about 11th grade reduction percentages- 5 transfer out mid year.
 6. Starting to bear fruit; St. Michael and St. Anne are continuing to build up relationships by hosting events for Pre-K at the elementary school. Working to get some of those connections between St. Mark and St. Therese. Getting them in the door is part one and keeping them is the goal.
 7. Commission member expressed desire for some context of what the numbers were before high school and middle school were separated.
 - i. K-5 and 6-8 model was began to mirror the public school districts to hopefully attract more students

7:00-7:03

VI. Subcommittee Reports

- A. Finance Committee – Mike Vesel is the outgoing chairman; Chris Pfender is the incoming chairman
- a. 1st meeting is scheduled for October 22, 2018 to discuss budget, and schedule
 - b. FY18 not cleared out yet
 - c. Chris has the vision to watch budgets over a quarter rather than a monthly basis
- B. Advancement Committee – Paul David/Sarah Keene
- a. Winter Wonderland Auction planning; Nov 10 Auction

- i. Fr. Meuret is offering an 8 course dinner for 7 that raised thousands for another district.
 - ii. Winter Wonderland is offered to parishes to put in their bulletin. Mailer in Chamber Packet.
 - iii. Still our most successful fundraiser with the exception of this year's annual fund drive.
 - b. Exceeded our goal in Annual fund. One donor tripled the donation from previous years.
 - C. Athletics Committee
 - D. Facilities Committee
 - VII. Future discussion topics
 - A. St. Matthew the opportunity
 - B. Potential to provide read aheads to reduce time in meetings reviewing reports.
- 7:06 p.m. **VIII. Closing Prayer (Msgr. Diermeier)**

2018-2019 Education Commission Meeting Schedule
Meetings begin at 6:00 pm at St. Michael's Gathering Space

Tuesday, September 25, 2018 (Starts at 5:30 pm for social time before meeting)
Tuesday, November 27, 2018
Tuesday, January 22, 2019
Tuesday, March 19, 2019
Tuesday, May 14, 2019 - TENTATIVE

Required WPCP Informational Meetings according to Department of Public Instruction:
Wednesday, May 8, 12:00 – 1:00 pm Location TBA
Thursday, May 16, 6:00 – 7:-- p.m. Location TBA

REFERENCE:

- A. Strategic Planning Confirmed Domain Chairs:
 - a. Academics / Curriculum: Clair Meney (Chair); Emily Bates (Co-Chair)
 - b. Advancement / Alumni/Communications: Mona Fox (Chair); Candy Thurs (Co-Chair)
 - c. Enrollment / Admissions / Marketing: Lori Manteufel (Chair)
 - d. Facilities: Steve Robison (Chair)
 - e. Finance: Mike Vesel (Chair); Chris Pfender (Co-Chair)
 - f. Mission / Catholic ID: Paula Damask (Chair), Pastor involvement with Father Slowiak and Father Keiffer
 - g. Student Life / Co-Curriculum: Paul David (Chair)
 - h. Technology: Jeff Dirks (Chair)