



WE ARE...
NEWMAN
Catholic Schools

Dear Parents and Students,

Newman Catholic Middle School will again offer M.A.S.H. - Meaningful After-school Study Hall. M.A.S.H. is a special time that teachers have reserved to help any student with their studies that would like or need additional assistance. M.A.S.H. is generally scheduled Tuesdays and Thursdays, 2:50 pm - 3:30 pm. M.A.S.H. is not a punishment, but a tool to help students achieve academic success. It's a wonderful program, and many students who have participated in the past will attest that M.A.S.H. is a great thing. M.A.S.H. may be voluntary on the part of the student or recommended by a teacher. Often, National Honor Society High School Students serve as tutors/mentors to students in the M.A.S.H. program. There are a few procedural things that need to be followed to continue the success of the M.A.S.H. program. Students who would like to stay after voluntarily need to receive a M.A.S.H. form which requires a parent signature (a note from home will also suffice). Only students who have received parental permission in advance are permitted to stay after school.

If your child is having difficulties with his or her studies or has outstanding or late assignments, a teacher may request that they stay for M.A.S.H. Parents are asked to please honor these requests by making sure they are signed up for M.A.S.H. and all necessary arrangements are made to successfully enroll them into this valuable academic experience.

During MASH, regular school rules are in effect. The atmosphere is quiet, orderly, and relaxed, the three necessary ingredients for successful study. Students and families should make arrangements for transportation in advance and students should be picked up promptly at 3:30 pm.

For your convenience and information, a copy of the M.A.S.H. permission form is attached. The schedule for the current year is listed below. Feel free to call the school if you have specific questions regarding this program.

Sincerely,
The Middle School Teachers

M.A.S.H. SCHEDULE

TUESDAYS & THURSDAYS, 2:50 pm - 3:30 pm

SEPTEMBER	21, 23, 28.,30
OCTOBER	5, 7, 12, 14, 19, 21, 26
NOVEMBER	2, 4, 9, 11, 16, 18, 23, 30
DECEMBER	2, 7, 9, 14, 16
JANUARY	4, 6, 11, 13, 20, 25, 27
FEBRUARY	1, 3, 8, 10, 15, 17, 22, 24
MARCH	1, 3, 8, 10, 15, 17, 29, 31
APRIL	5, 7, 12, 14, 19, 21, 26, 28
MAY	3, 5, 10, 12, 17, 19, 24, 26,

M.A.S.H. - MEANINGFUL AFTERSCHOOL STUDY HALL
Permission Form

Dear Parent,

This form is used by the parent, child, and teacher to understand attendance in the M.A.S.H. program and grant permission for after school academic work time. M.A.S.H. meets on selected Tuesdays and Thursdays from 2:50 pm - 3:30 pm and is designed to provide your child with extra work time, academic help, and a quiet place to work. Often, high school students serve as tutors/mentors during this time. Parents and students must sign the permission section below in order for your child to participate in M.A.S.H. Please arrange for transportation at 3:30 pm on the days that your child stays for M.A.S.H.

STUDENT NAME: _____

GRADE: _____

My child will attend scheduled M.A.S.H dates and has my permission to do so. I understand that they are there to work on schoolwork in a quiet manner, get assistance as necessary per subject area or specific curriculum task, and use this time wisely as a valuable academic experience and resource. Failure to comply with this may result in dismissal from the program.

Parent Signature: _____

Date: _____

I will attend scheduled M.A.S.H dates. I understand that I am there to work on schoolwork in a quiet manner, get assistance as necessary per subject area or specific curriculum task, and use my time wisely as a valuable academic experience and resource. Failure to comply with this may result in dismissal from the program.

Student Signature: _____

Date: _____

Teacher Signature: _____

Date: _____

M.A.S.H.
MEANINGFUL AFTER SCHOOL STUDYHALL
GENERAL GUIDELINES and PROCEDURES FOR TEACHERS

1. Meeting selected Tuesdays and Thursdays, 2:50 pm - 3:30 pm OR other days by individual arrangement.
2. There are two ways to become part of M.A.S.H.
Voluntary Students arrange on their own with a particular teacher if they would like to receive extra help.
Recommended Teachers send a M.A.S.H. form home with the student. (Please note: all families will be receiving a M.A.S.H packet. You would send home another letter at a later date if needed.) Teachers are recommended to seek a parental signature stating yes/no their child will attend M.A.S.H.
3. Voluntary - Ideally, students arrange in advance which teacher they wish to meet with. Teachers request at least one day's notice, so arrangements must be made by Wednesdays. Students must ask homeroom or any teacher for the required form. Teachers must get permission in writing from parent for student to remain after.
4. Parent Permission - since this falls outside of the "regular" school day and middle school students are still parent dependent, it's important to get some type of parent permission. Written permission is always the best! A signed MASH form or note from the parent should suffice. If it's a same day decision to stay after, a documented phone call and the teacher actually speaks with the parent to receive verbal permission. Save all MASH permission forms and turn in at the end of the year in a brown envelope labeled MASH parent permission.
5. Keep documentation of MASH attendance. This is important especially if a student has an IEP or ISP and is working on an individual plan - this is "proof" of extra/additional help.
6. Number of students per session - each teacher is responsible for managing their M.A.S.H. session enrollment as well as discipline of any students staying for them.
7. Communicate progress back to parents and students. A brief note in the assignment notebook might be all it takes to let parents/students know and it provides documentation.
8. Communicate involvement in M.A.S.H. with school counselor and Learning Resource Teacher (if applicable).
9. MASH dates are always listed on school calendar in the newsletter.
10. Enforce school rules during MASH. Do not allow eating, drinking, roaming the halls, etc.

11. Talk up the positives of MASH. This is a wonderful service you are providing. Don't hesitate to work with students during other times too, noon times, study halls or other nights after school.

12. Remind students to arrange for after school transportation for 3:30 pm.