

SCRIP ONLINE ORDERING

The NCS Scrip Office will begin using new Scrip software June 29, 2009. This software will enable you to enter your scrip order online from any computer. You will still be able to call, fax or visit us at the Scrip Office during business hours. A web link will be set-up to access shopwithscrip.com from the Scrip page on the Newman Catholic Schools website.

Signing up is easy, just enter –

- www.shopwithscrip.com
- Go to Family Sign Up!
- Click on Create Account
- Follow the steps
- Enrollment code is:
13D5AD6D829
- Check box to receive promotional emails from Great Lakes Scrip Center
- Presto Pay is **not** an option at this time

To order scrip online once registered -

- www.shopwithscrip.com
- Go to Member's Login
- Enter Username
- Enter Password
- Click on Login

FAMILY HOME PAGE

- User Guide – please review FIRST - this is a step-by-step guide to getting started with online ordering.
- Account Activity - view scrip rebate (formerly called scrip credit) and all scrip orders from previous program year
- My Announcements – view messages from the Scrip Office
- Reports – view your family scrip orders in detail or summarized. Note the Scrip Rebate field – **tuition credit is 40%** of the amount listed.
- What's New – lists retailer bonuses, new retailers, discontinued retailers.
- When ordering scrip online- watch for retailers with multiple listings. Ex. Kohl's, Quality Foods, Subway
Click on the retailer with (NCS) to receive the higher percentage.

Any questions, please call the Scrip Office at 842-4805 opt. 2. Summer hours are Monday and Wednesday from 8:00 – 4:00.

VOLUNTEERS NEEDED to help Wednesdays from 10:30 to 12:00. Please call if you are available even once per month. Duties are: assisting Lucille with checking in the Great Lakes and local orders.